



NEUE

MACQUARIE
PARK

BUILDING INFORMATION MANUAL

MANAGE BY
SYDNEY BMP

DEVELOPED
BY COLI
AUSTRALIA

WELCOME

Sydney Building Management & Projects would like to welcome you to 'Neue' Macquarie Park, a landmark modern development by renowned developers COLI bringing quality, convenience, and lifestyle to this sought-after precinct.

This Building Information Manual provides owners and occupants with just about all you need to know about living at the building from what to do when you first move-in to who to contact if there is an emergency.

Should you not find what you are looking for Building Management is available on-site between 8am to 4.30pm Monday to Friday and can be contacted 24/7 in case of an emergency.

Please don't hesitate to contact us at any time.

*Welcome to
Neue
Macquarie
Park!*



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WHERE TO START

Quick reference

Need Help – Who to Contact

Contact details for Building Management and Strata Management who can assist you with any questions you may have about living at the building can be found in this document under Management & Administration.

Moving-in

To ensure your move-in runs smoothly and to prevent damage to the building residents must book their move with Building Management at least 48 hours prior to the move. See Moving & Deliveries for further information on the booking and moving-in process or download the Moving Instructions from the buildings website: www.neuesydney.com.au .

Parking & Storage Cages

Access to the building's car park is via the car park ramp at 139 Herring Road. The majority of apartments have been allocated at least one parking space and a storage cage and residents must only use their allocated space/cage. A list outlining the location of your space/cage can be found under the Apartment / Lot Information table at the end of this document along with building plans outlining where your car space / storage cage is located.

There are limited visitors parking spaces available only to guests of residents on basement level 1 for a maximum 24 hour period.

Keys & Access Cards

You will be provided with at least two sets of keys to access the building and your apartment consisting of:

- A building access card (fob).
- Car park entrance door remote control.
- Mailbox key.
- Apartment front door key.

Additional access devices and apartment keys can be ordered through building management. See Building Access & Security section in this document for more details on how to do this or download the key and access device application form from the buildings website: www.neuesydney.com.au .

Renovations & Installation of Blinds / Curtains / Flyscreens

Occupants are reminded that they must not undertake fit-out works or renovations to their apartment without the consent of the Owner's Corporation. If you are wanting to make changes to your apartment, please contact Building Management.

Residents are permitted to install internal blinds and curtains in their apartment without approval as long as they comply with the buildings by-law and are of a matte white color and are not attached to the window / door frames.

Connecting Utilities

Owners / occupants will need to connect their own electricity, gas and water with a utilities provider on commencement of occupancy or settlement.

While your utilities service should be working on occupancy, you must create an account with a utilities provider to prevent being cut off.

The electricity & gas at the building is supplied via an embedded network which is pooled with the building and other residents consumption to access cheaper wholesale rates. It is recommended residents connect their electricity and gas using Origin Energy to access these cheaper rates as you should not be able to access a cheaper rate in the market place. Further information on how to do this can be found in the About Your Apartment section of this document and also on the buildings website: www.neuesydney.com.au .

Water will be billed to you directly by Sydney Water, owners / occupants will need to contact them to ensure they have the correct account information.

Your utilities meters numbers can be found in the Apartment / Lot Information table at the back of this document.

Connecting Phone & Internet (NBN)

The building is connected to the National Broadband Network (NBN) providing high-speed internet and telecommunication services to the building. When occupying your apartment, you are free to use a telecommunications provider of your choice to set up your telephone and internet service. Providers should be able to set up your connection without accessing the building, however if for some reason they require access to the buildings Main Distribution Frame (MDF) please contact building management.

When arranging your phone/internet connection you will need to provide your service provider with the address of your apartment and if needed the PUC number of your internet router. Please refer to the Phone & Internet (NBN) section of this document for further information.

Waste Disposal

Garbage can be disposed of down the chutes on each level and there is a mixed-use recycling bin for Glass / PET / Paper / Cardboard next to the chute. For larger items bulk waste and recycling bins are available on basement level 1 across from the lifts.

MANAGEMENT & ADMINISTRATION

Neue is managed by an experienced team consisting of the Strata Manager and on-site Building Manager who are available to help with any questions you may have regarding the building.

Strata & Building Management report to the Buildings Strata Committee who are elected at the buildings Annual General Meeting and generally made up of building owners.

As a Strata Titled building, Neue is governed and managed in accordance with the Strata Titles Management Act (2015) and Regulation (2016).

Strata plan

The buildings Strata Plan number is 102840 and a copy of the Strata Plan is attached to your contract of sale and can also be downloaded from Building Link. The Strata Plan outlines each lot's respective ownership of the building and which areas are common property.

Each lot (apartment) is a member of the Owners Corporation that is collectively responsible for the overall management and administration of the Strata Scheme.

Your Building and Strata Manager will take care of the day to day management of the building and will be overseen by the Strata Committee.

Strata Management

Strata Management assist with the administration of the building covering matters such as levy payments and enquiries, insurance, and act as the secretary for the Owners Corporation. Your Strata Manager is:

<i>Strata Management:</i>	Strata Sense
<i>Strata Manager:</i>	Esther Lee
<i>Ph:</i>	1300 859 044
<i>Email:</i>	esther.lee@stratasense.com.au

Building Management

Neue has an onsite Building Manager, Sydney Building Management & Projects who are available to assist you with matters relating to the everyday running of the building such as moving-in/out, maintenance items and building cleaning.

Building Management are available onsite 8.00am to 4.30pm Monday to Friday and can be contacted via phone 24/7 in case of a building emergency. For matters that are not urgent owners/tenants are requested to lodge their request via email or Building Link (see below) so that a record can be kept.

Please find below the Building Managers contact details:

<i>Building Management:</i>	Sydney Building Management & Projects
<i>Office:</i>	Tower B Ground Floor (access via garden courtyard)
<i>On-site Office Hours:</i>	8am to 4.30pm Monday to Friday (ex-Public Holidays)



Building Manager

Scott Shearer (Director)

P: 02 7208 9232

E: management@neuesydney.com.au



Building Manager

Danny Kwon (Building Manager)

P: 02 7208 9232

E: management@neuesydney.com.au

Strata Committee

The Strata Committee assists Building & Strata Management with the management of the building making decisions on behalf of the Owners Corporation (Building Owners). The Strata Committee is elected at the buildings Annual General Meeting (AGM) and is made up of up to 9 members.

Strata Committee & General Meetings

Strata Committee Meetings (SCM's) are held regularly throughout the year (usually quarterly) and are formal meetings where the Strata Committee meets to make decisions regarding the running of the building. Often matters that have been raised by owners will be discussed at this meeting with formal minutes taken and distributed to owners.

Annual General Meetings (AGM's) are held at least annually and provide an opportunity for all owners to vote on key matters regarding the management of the building such as the budget, by-laws and major expenditure.

Insurance

The buildings insurance policy is renewed annually and covers common property and some apartment fixtures only. Occupants are responsible for ensuring the contents of their apartment and must hold suitable insurance. For further information regarding the buildings insurance policy and what is covered please contact the Strata Manager.

Building Website

To assist occupants and visitors with information regarding the building a Neue website has been created that provides useful information including the contents of this document. The website is available at the following address and will be updated regularly: www.neuesydney.com.au.

There is a page on the website for owners and tenants where you will be able to access 'Building Link' which contains additional private information about the building via a password protected site (see below).

Building Link

Building management use a cloud-based building management system, 'Building Link' to manage the building. This program is used to log all matters affecting both the building and individual apartments allowing occupants to report and track matters relating to their apartments and monitor the progress of their issue.

Occupants are not obliged to use Building Link if they do not want to and can still report matters via phone or email, Building Management will log your matter in Building Link for future reference regardless.

Building Link also contains information that will be useful to occupants that is not available on the building's public website. This includes apartment user manuals, building application forms, by-laws, strata plan, warranties and building plans. This information can be found in the 'library section' of Building Link along with other useful documents.

Accessing Building Link

Building Link can be accessed via the Neue website on the home page, occupants must first register their details with Building Management via the resident registration section of the homepage and a username and password will be issued within 48 hours.

If you require any assistance accessing or using Building Link please contact Building Management.

BUILDING INFORMATION & FACILITIES

Address & Mail

The buildings address for mail is either:

(Tower A)

137 Herring Road
Macquarie Park NSW 2113

(Tower B)

139 Herring Road
Macquarie Park NSW 2113

Mailboxes are located off the main entrance foyer for each building. Each apartment has been allocated a mailbox and your mailbox number is your apartment number. A mailbox key was provided with your apartment handover keys.

To ensure your mail is received please use your apartment number when providing your address as follows (example for apartment A112):

A112 / 137 Herring Road
Macquarie Park NSW 2113

Parcels

The mailroom is locked off therefore parcel deliveries will not be able to be left in the mailroom unless access is provided. To prevent theft residents are requested to be present to collect parcels so that they are not left un-secure at the entrance to the building.

Bicycle Storage

There is bicycle storage located outside the entrance foyer of Tower A (139 Herring Road). Residents are requested to use either the designated bike racks or their storage cage. Please ensure all bikes are secure with a high-quality lock to prevent theft.

By-laws

The buildings by-laws outline the rules and regulations by which occupants must abide to protect the building and ensure peace and harmony amongst occupants. A

copy of the buildings by-laws was in your contract of sale and is also available via Building Link.

Building & Strata Management will supervise the management of the building in accordance with these by-laws and laws outlined in the Strata Titles Management Act.

Cleaning

Building Management oversees the cleaning of the building and there is a cleaner on-site from 7am to 3.30pm Monday to Friday (excluding public holidays).

If any cleaning issues arise please contact Building Management who will arrange for the matter to be addressed promptly.

Car Wash Bay

There is a car wash bay available for residents to wash their vehicles on basement level 1 underneath Tower B. Please keep this area clean and tidy post clean and hose down the floor to remove dirt and grime.

Community Room

There is a Community Room available on the ground level of Tower B next to the Building Managers office (access via courtyard garden area) which is used for Owners Corporation meetings.

Electric Vehicle Charging

The building is not equipped for electric vehicle car charging and residents must not use car park power points to charge electric vehicles.

Parking - Residents

Access to the building's car park is via the car park ramp at 139 Herring Road. You will require either your building access card or car park remote control to open the car park roller door.

The majority of apartments have been allocated at least one parking space and residents must only use their allocated space. A list outlining the location of your car

space along with plans can be found in the Apartment / Lot Information table at the back of this document.

Parking - Visitors

There are limited visitors parking spaces on basement level 1 available only to guests of residents for a maximum 24 hour period.

In accordance with by-laws owners and occupants must not park in the visitors parking area under any circumstances.

Repairs & Maintenance

Building management is responsible for repairs, maintenance and cleaning of common areas.

Please report any non-urgent matters to building management via email (management@neuesydney.com.au) or Building Link. For building emergencies, such as large water leaks, management can be contacted 24/7 on 02 7208 9232.

Defects

Parkview and their subcontractors have made every effort to handover the building and your apartment defect free. We understand that there may be issues that have failed to be identified. For defects identified post settlement please log your defect with Building Management via Building Link or email.

In reporting a defect, the issue is firstly investigated to identify whether the issue is a building defect and not a maintenance issue. Please note Parkview is only responsible for defects inside your apartment, all other issues in the common area will be referred to the Strata and Building Manager.

Waste Disposal

Waste and recycling facilities are available on each level where you will find a garbage chute for general waste and a mixed-use recycling bin for combined glass / PET / paper / cardboard recycling. Please follow the chute and recycling instructions and do not force large items down the chute.

For the disposal of large bulky items there is a bulk waste recycling area on basement level 1 underneath each tower. Here you will find large garbage and recycling bins that should fit items that do not fit in the level facilities.

BUILDING ACCESS & SECURITY

You will be provided with at least two sets of keys made up of a building access card (FOB), apartment door key, car park entrance door remote control and mailbox key to access the building.

Keys

Building apartment keys are registered keys and can only be cut with the permission of Building Management via the registered key provider. Occupants are free to change the locks to their apartment however must note that only the registered master key will provide access to other doors throughout the building including the fire stairs.

Should additional keys be required please complete a key/access device application form available from the buildings website or building management. Additional keys are available at a cost of \$25 if collected or \$40 delivered and instructions on how to obtain the key can be found on the form.

Access Cards (FOB's)

Your building access card (FOB) will provide access to the main building entrance doors, mailroom, car park and provide access to the level of your apartment. Should additional access cards be required please complete a key/access device application form available from the buildings website or Building Management. Additional access cards are available at a cost of \$110 and instructions on how to obtain the card can be found on the form.

Car Park Entrance Door Remote Control

There is a security car park roller door at the base of the ramp as you enter the car park area. To provide ease of access to the car park residents can be provided with a remote control to operate this door and one remote per car space will be initially provided to you.

Should you require an additional remote control please complete a key/access device application form available from the buildings website or Building Management.

Additional remote controls are available at a cost of \$150 and instructions on how to obtain a remote can be found on the form.

Security & Security Cameras

The Building is fitted with a security camera system covering all main building entrance points and thoroughfares.

Residents should be considerate of security when transiting through the building by ensuring that all doors close and lock shut, not letting un-known persons follow you into the building or car park.

To minimise the potential for theft residents are requested not to keep valuable items in storage cages and to use high quality locks to ensure thieves cannot easily cut locks.

EMERGENCY RESPONSE PROCEDURES & BUILDING EVACUATION

Occupants should familiarise themselves with the below Emergency Response Procedures (ERP), location of fire exits and stairs, and how to evacuate the building in case of an emergency.

Additional information regarding what to do if there is an emergency in your apartment is also outlined in this section.

Fire & Evacuation Alarm

Neue is fitted with an emergency warning & Information system (evacuation alarm) and the alarm may sound in the event of a fire (smoke detection), if a sprinkler is set off or the alarm is manually sounded.

In case of an emergency and / or the evacuation alarm sounds please evacuate the building via the fire stairs and meet at the designated assembly area on the corner of Epping and Herring Roads.

Evacuation Assembly Area

If the evacuation alarm sounds please proceed to the evacuation assembly area on the corner of Epping and Herring Roads and await direction from emergency services or management.

Fire Stairs & Exits

Occupants should familiarise themselves with the location of the buildings fire stairs and fire exits to be used should there be a need to evacuate the building. Fire stairs and exits will be marked with an exit sign that should remain illuminated even in the event of a fire or power outage. Each level has at least one set of fire stairs and there are several exit points throughout the car park.

If there is a need to evacuate the building residents are reminded not to use the lifts.

Smoke Detectors

There are two types of smoke detectors spread throughout the building: common area; and apartment.

Common area smoke detectors if activated will set off the building's evacuation alarm and the fire brigade will attend.

The smoke detectors in your apartment are local detectors, if activated they will only sound in your apartment. If there is a fire in your apartment you must notify emergency services and set off the building's evacuation alarm using the manual push buttons located throughout the building.

Should you have an issue with the smoke detector in your apartment it is generally the result of the battery being low. Residents can easily replace the battery by removing and replacing the existing. The battery is generally a 9v household battery.

Smoke detectors both in apartments and common areas will be tested at least annually.

Break Glass (Emergency Alarm)

There are break glass (emergency) alarms spread throughout the building mainly in the hose reel cupboards on each level. If there is a need to evacuate the building, residents can manually set off the evacuation alarm by activating the break glass button which will set off the evacuation alarm.

Please note: The Emergency Alarms if activated do not notify the Fire Brigade, it is a local alarm only. Occupants must also call emergency services on 000 if there services, such as the Fire Brigade are needed.

Evacuating the Building – R A C E Procedure

Should there be a need to evacuate the building the R A C E process should be followed:

R A C E

Remove persons from immediate danger

Alert by breaking Manual call Points and calling 000

Contain the Emergency (only if safe and trained to do so)

Evacuate to the allocated Assembly area

Other Emergency Procedures

Occupants should be aware of other emergency procedures which may impair the functioning of the building and how to respond to such incidents. These include:

Loss of power – Occupants should be aware that there is no emergency power supply at the building in the event of a power outage. Residents should familiarize themselves with the location of their switchboard both in their apartment, and in the common hallways which should first be investigated should they lose power to their apartment.

Water Leaks / Flooding – In the event of a water leak you may be able to minimize damage to property by shutting off the water supply to your apartment. Each apartment will have a shut off valve for both gas and water services within their apartment, generally at each service, for example under the cooktop, under the sink, etc. There is also a gas and water main shut off to your apartment in the common area hallway (access may be required via management).

Residents are also reminded to keep any drains on balconies or other areas free of debris to prevent blockage.

MOVING IN & DELIVERIES

Residents moving furniture or large items into or out of the building must first book with building management **at least 48 hours** prior to the move to ensure the lift is available, co-ordinate your move with other residents and ensure the lift protection is installed, priority will be given on a first-in basis.

Moving Times

Residents are currently permitted to move 6 days a week but are requested to restrict moving to the following times so that lifts can be available during peak periods for residents:

Monday to Friday:	9am to 5pm
Saturday:	7am to 5pm

Moving Process

NEUE consists of two towers, Tower A (137 Herring Road) and Tower B (139 Herring Road) connected via a combined car park that runs underneath both buildings. Each Tower has two lifts, allowing one resident per tower to move-in to the building at any one time subject to the loading dock being available (see below).

Loading Dock

The car park has a height restriction of 2.2m limiting access for large vehicles. There is a loading dock for large vehicles located on the ground level of Tower B (139 Herring Road) accessible via the car park access driveway off Herring Road. Residents moving with large vehicles must book not only the use of the lift for their building, but also the loading dock should they have a large vehicle that needs parking.

The loading dock can handle a delivery vehicle up to the following dimensions:

- 4.5m height limit
- 11m length (note turntable footprint is 12m)

Please refer to the attached map for the location of the loading dock.

Tower B (139 Herring Road) Moving Process

Residents that reside in Tower B can either park their vehicle in their private car space or use one of the visitor's spaces on B1 next to the lift and take their items directly to the lift on B1 (assuming their moving vehicle is less than 2.2m in height).

If your moving vehicle is taller than 2.2m you must park the vehicle in the loading dock and you can access the buildings lifts directly from the loading dock. Please refer to the Moving Instructions available from building management or the buildings website for a map of the moving area.

The dimensions of the Tower B lifts are:

- Clear Opening Height 2100mm
- Clear Opening Width 1000mm
- Inside Car Height 2050mm
- Inside Car Width 1450mm
- Max Weight 450kgs

Tower A (137 Herring Road) Moving Process

Please pay particular attention to the different access procedure for residents in Tower A when you are using the loading dock.

Residents that reside in Tower A can either park their vehicle in their private space or use one of the visitor's spaces on B1 next to the lift and take their items directly to the lift on B1 (assuming their moving vehicle is less than 2.2m in height).

If your moving vehicle is taller than 2.2m you must park the vehicle in the loading dock in Tower B, take your items down to B1 using the loading dock goods lift, and then take your items through the car park to the Tower A lift on B1.

Given the distance that needs to be travelled to access the Tower A lifts from Tower B, we would encourage residents using the loading dock to speak to their removalists about a small ute or other vehicle less than 2.2m that can ferry items from the loading dock through the car park to the Tower A lift on B1. This will also speed up your moving time.

The dimensions of the Tower A lifts are:

- Clear Opening Height 2100mm
- Clear Opening Width 1000mm
- Inside Car Height 2050mm
- Inside Car Width 1450mm
- Max Weight 450kgs

The dimensions of the loading dock goods lift is:

- Door Opening Width 1800mm
- Door Opening Height 2100mm
- Depth 2400mm

Please refer to the maps in the Moving Instructions for directions on where to park your vehicles and access the buildings lifts.

Bookings

Residents must book their move to ensure the lift and loading dock is reserved, lift protection is installed and a lift lock off key can be provided to prevent damage to the lift.

Please note under no circumstances are residents to move items into the building via the main entrance foyers, residents must access the lifts via the basement car park or loading dock.

Booking Procedure

Bookings must be made 48 hours prior to your move and residents can make a reservation by:

1. (New Residents) Notify Building Management of your contact details by completing the 'Resident Registration' form available on the home page of the buildings website (www.neuesydney.com.au).
2. Building Management will confirm your details and then send you a login to Buildinglink, the online management system used to manage bookings and run

the building, access to Buildinglink is also available via the home page of the buildings website.

3. Login to Buildinglink and go to the reservations tab, choose the type of reservation you are wanting to make: Tower A (137 Herring Road) or Tower B (139 Herring Road), you will be able to see the moving times that are available, make a booking at the applicable time.
4. If needed book the Loading dock on a separate reservation.

Building Management will confirm your booking and notify you of the moving process as outlined in this document.

On the day – Commencing your move

On the day please contact building management who will assist you with where to park your vehicle, provide you a lift key and explain the operation of the lifts.

Similarly, when completing your move Building Management will carry out an inspection of the area to ensure no damage has been made and collect the lift key from you.

Please refer to the Moving Instructions that contain a map of the car park and moving areas available from building management or the buildings website.

ABOUT YOUR APARTMENT

Maintenance & Repairs

Repairs & maintenance to individual apartments that are not common property are the responsibility of the owner.

The Owners Corporation is responsible for the external walls of the apartment including doors and windows. Any maintenance items regarding these items or other common property items can be reported to Building Management.

Air Conditioning

Each apartment has reverse-cycle Air-Conditioning (A/C) consisting of an indoor evaporator fan unit located in the ceiling cavity and an outdoor condenser located on the building's roof top or your balcony.

Ongoing repairs and maintenance of your A/C is the responsibility of the lot owner and it is recommended this be serviced at least 6 monthly.

Further information regarding your A/C including instructions and user manual can be found in Building Link under the document library.

Defects

Parkview and their subcontractors have made every effort to handover your apartment defect free. We understand that there may be issues that have failed to be identified. If you identify any defects relating to your apartment or common property post settlement please report these items to Building Management either via Building Link or email.

In reporting a defect, the issue is firstly investigated to identify whether the issue is a building defect and not a maintenance issue. Please note Parkview is only responsible for defects inside your apartment, all other issues in the common area will be referred to the Strata and Building Manager.

Foxtel

The building is Foxtel ready and residents wanting to install Foxtel should contact them directly, see www.foxtel.com.au .

Connecting Gas & Electricity

When moving into the building you can connect your gas and electricity by contacting Origin Energy who are the embedded network provider of electricity & gas to the building. You do not have to use Origin for electricity however gas must connect with Origin. Please see below for further detail.

Gas

You will need to contact Origin to open an account for hot water gas to your apartment. This will automatically set the cooktop gas consumption which is not metered individually. The cooktop gas consumption will be charged at a flat daily rate to the hot water gas, this rate will appear in a separate line on your invoice as a line item

Please note that the building's hot water is provided through a centralised gas hot water system however residents need to pay for the gas to heat the hot water. When setting up your gas account (see above), you will also establish an account for the gas to heat the hot water.

The hot water meter to apportion your hot water consumption is also located in the meter cupboards in the building corridors.

Electricity

The electricity supplied to your apartment is individually metered. Should you require your electricity meter numbers, please refer to the Neue Building Information Manual available via Building Link or contacting building management.

The meters are read remotely and are located in a cupboard in the building corridors and can be accessed by contacting Building Management.

Residents should ensure that they cancel their gas and electricity accounts when they move out of the building to ensure they are no longer billed for usage at the apartment.

For further information regarding the embedded network gas and electricity system at the building including further information on how to connect and disconnect your gas / electricity please refer to the following welcome packs from Origin:

[Origin Electricity Welcome Pack](#)

[Origin Gas & Hot Water Welcome Pack](#)

You can contact Origin on 1800 684 993 or visit <https://www.originenergy.com.au/moving.html>

Water / Hot Water

The cost of water is paid for by each apartment billed to you by Sydney Water; you should confirm that Sydney Water has your correct contact details. Sydney Water's contact details are:

132 092

www.sydneywater.com.au

Individual stop valves to turn on/off the hot and cold water to your apartment can generally be found in the meter cupboard in the common hallway.

Intercom System

Each apartment has an intercom handset that will provide access to the building via the main entrance foyer and car park. You can download the intercom handset instructions via Buildinglink or it is available in the handover documents that are part of your welcome pack.

When using the intercom system guests must dial the building number first and then the apartment number to ensure they are calling the correct apartment. For example,

for apartment 201 in Tower A (137 Herring Road) guests must dial 137 first, then the apartment number 201.

Operation & Maintenance Manuals

Operation and maintenance manuals have been provided to owners on a USB in your hand-over pack. This information can also be downloaded from Building Link in the 'Library' section under Operation & Maintenance Manuals and include:

- Dishwasher, oven, cooktop, range hood and dryer manuals;
- Paint colours & finishes schedule;
- Fixtures, furnishing & equipment schedule outlining brands, models and description of fittings in your apartment; and
- Supplier & Installer contact information.

Phone & Internet (NBN)

The building is connected to the National Broadband Network (NBN). When occupying the apartment you are free to use a telecommunications provider of your choice to set up your telephone and internet. Providers should be able to set up your connection without accessing the building, however if for some reason they require access to any areas of the building please contact building management. Some popular telecommunications providers are:

Telstra: www.telstra.com.au

Optus: www.optus.com.au

TPG: 13 14 23 (www.tpg.com.au)

Each apartment has an NBN distribution board usually located in one of the bedroom wardrobes. Your telecommunications provider will provide a phone/internet service to this distribution board, you may need to connect the line for your wall outlets to the distribution board to obtain a service at the wall outlet.

If you require NBN Loc Numbers when setting up your connection, they are available in the Apartment / Lot Information table at the back of this document.

Renovations

Occupants are reminded that they must not undertake renovations to their apartment without the consent of the Owner's Corporation. If you are wanting to renovate your apartment which includes the installation of timber/tile flooring or any other changes that affect common property, please contact Building Management who will assist you with the renovation process.

Meter Readings

Your electricity, gas and water meters are read remotely and are located in a cupboard in the building corridors that can be accessed by contacting Building Management.

Warranty's

Installation of fittings, fixtures and equipment within your apartment are covered by both the builder and manufacturers warranty's. A warranty schedule can be found in your handover pack and are also available via Building Link in the document library.

APPENDIX 1: Apartment Information Table

Apartment / Lot Information					Utilities Meters			NBN
Lot	Apartment	Building	Car Space Locations	Storage Cage Location	Electricity Meter (NMI)	Gas Meter	Water Meter	NBN (LOC ID)
1	101	A	B4	B4	ENNE021814	N/A	BTLC7984	LOC000185421496
2	102	A		B4	ENNE0218156	N/A	BTLC7937	LOC000185421505
3	103	A		B4	ENNE0218164	N/A	BTLC7985	LOC000185421514
4	G01	A	B2	B2	ENNE0218171	N/A	BTLC7976	LOC000185421522
5	G02	A	B1	B2	ENNE0218189	N/A	BTLC7977	LOC000185421533
6	G03	A	B2	B1	ENNE0218197	N/A	BTLC7978	LOC000185421546
7	201	A		B4	ENNE0218206	N/A	BTLC6462	LOC000185421551
8	202	A		B4	ENNE0218214	N/A	BTLC6465	LOC000185421567
9	203	A		B4	ENNE0218220	N/A	BTLC6461	LOC000185421579
10	204	A	B4	B4	ENNE0218238	N/A	BTLC6464	LOC000185421580
11	205	A	B4	B4	ENNE0218246	N/A	BTLC6463	LOC000185421598
12	206	A	B4	B4	ENNE0218254	N/A	BTLC6467	LOC000185421607
13	301	A	B4	B4	ENNE0218262	N/A	BTLC6475	LOC000185421611
14	302	A	B3	B4	ENNE0218279	N/A	BTLC6473	LOC000185421624
15	303	A		B4	ENNE0218287	N/A	BTLC6474	LOC000185421630
16	304	A	B4	B4	ENNE0218295	N/A	BTLC6469	LOC000185421648
17	305	A	B4	B4	ENNE0218305	N/A	BTLC6468	LOC000185421653
18	306	A	B4	B4	ENNE0218313	N/A	BTLC6466	LOC000185421669
19	307	A	B4	B4	ENNE0218329	N/A	BTLC6470	LOC000185421676
20	401	A	B4	B4	ENNE0218337	N/A	BTLC7959	LOC000185420339

21	402	A	B4	B4	ENNE0218345	N/A	BTLC7960	LOC000185420341
22	403	A		B4	ENNE0218353	N/A	BTLC7956	LOC000185420356
23	404	A	B4	B4	ENNE0218361	N/A	BTLC7942	LOC000185420360
24	405	A	B4	B4	ENNE0218378	N/A	BTLC7945	LOC000185420373
25	406	A	B4	B4	ENNE0218386	N/A	BTLC7944	LOC000185420387
26	407	A	B4	B4	ENNE0218394	N/A	BTLC7941	LOC000185420394
27	501	A	B4	B4	ENNE0218404	N/A	BTLC7988	LOC000185420409
28	502	A	B4	B4	ENNE0218412	N/A	BTLC7989	LOC000185420413
29	503	A		B3	ENNE0218428	N/A	BTLC7990	LOC000185420421
30	504	A	B4	B4	ENNE0218436	N/A	BTLC7987	LOC000185420432
31	505	A	B3	B3	ENNE0218444	N/A	BTLC7957	LOC000185420445
32	506	A	B4	B4	ENNE0218452	N/A	BTLC7986	LOC000185420450
33	507	A	B4	B4	ENNE0218460	N/A	BTLC7958	LOC000185420466
34	601	A	B4	B4	ENNE0218477	N/A	BTLC6480	LOC000185420478
35	602	A	B4	B4	ENNE0218485	N/A	BTLC6479	LOC000185420484
36	603	A		B3	ENNE0218493	N/A	BTLC6478	LOC000185420497
37	604	A	B4	B4	ENNE0218503	N/A	BTLC7936	LOC000185420506
38	605	A	B3	B3	ENNE0218511	N/A	BTLC7939	LOC000185420510
39	606	A	B4	B4	ENNE0218527	N/A	BTLC7940	LOC000185420523
40	607	A	B4	B4	ENNE0218535	N/A	BTLC7938	LOC000185420534
41	701	A	B2	B2	ENNE0218543	N/A	BTLC7982	LOC000185420547
42	702	A	B4	B4	ENNE0218551	N/A	BTLC7983	LOC000185420552
43	703	A		B3	ENNE0218569	N/A	BTLC7981	LOC000185420568
44	704	A	B4	B4	ENNE0218576	N/A	BTLC6471	LOC000185420575
45	705	A	B3	B3	ENNE0218584	N/A	BTLC7979	LOC000185420581
46	706	A	B4	B4	ENNE0218592	N/A	BTLC7980	LOC000185420599

47	707	A	B3	B3	ENNE0218602	N/A	BTLC6472	LOC000185420608
48	801	A	B4	B1	ENNE0218610	N/A	BTLC6460	LOC000185420612
49	802	A	B4	B4	ENNE0218626	N/A	BTLC7929	LOC000185420620
50	803	A		B3	ENNE0218634	N/A	BTLC6459	LOC000185420631
51	804	A	B4	B4	ENNE0218642	N/A	BTLC7927	LOC000185420649
52	805	A	B2	B2	ENNE0218650	N/A	BTLC7928	LOC000185420654
53	806	A	B4	B4	ENNE0218668	N/A	BTLC7926	LOC000185420665
54	807	A	B4	B4	ENNE0218675	N/A	BTLC7930	LOC000185420677
55	901	A	B2	B2	ENNE0218683	N/A	BTLF5550	LOC000185420683
56	902	A	B4	B1	ENNE0218691	N/A	BTLF5575	LOC000185420696
57	903	A		B3	ENNE0218701	N/A	BTLF5549	LOC000185420704
58	904	A	B4	B4	ENNE0218719	N/A	BTLF5541	LOC000185420715
59	905	A	B2	B2	ENNE0218725	N/A	BTLF5565	LOC000185420727
60	906	A	B2	B2	ENNE0218733	N/A	BTLF5584	LOC000185420736
61	1001	A	B3	B3	ENNE0218741	N/A	BTLF5579	LOC000185420743
62	1002	A	B3	B3	ENNE0218759	N/A	BTLF5548	LOC000185420758
63	1003	A		B4	ENNE0218767	N/A	BTLF5580	LOC000185420762
64	1004	A	B3	B3	ENNE0218774	N/A	BTLF5587	LOC000185420770
65	1005	A	B3	B1	ENNE0218782	N/A	BTLF5589	LOC000185420789
66	1006	A	B3	B3	ENNE0218790	N/A	BTLF5590	LOC000185420817
67	1101	A	B3	B3	ENNE0218800	N/A	BTLF5596	LOC000185420829
68	1102	A	B3	B3	ENNE0218818	N/A	BTLF5597	LOC000185420838
69	1103	A		B3	ENNE0218824	N/A	BTLF5598	LOC000185420840
70	1104	A	B3	B3	ENNE0218832	N/A	BTLF5581	LOC000185420855
71	1105	A	B3	B3	ENNE0218840	N/A	BTLF5567	LOC000185420864
72	1106	A	B3	B3	ENNE0218858	N/A	BTLF5566	LOC000185420872

73	1201	A	B3	B3	ENNE0218866	N/A	BTLF5583	LOC000185420886
74	1202	A	B3	B3	ENNE0218873	N/A	BTLF5585	LOC000185420893
75	1203	A		B2	ENNE0218881	N/A	BTLF5582	LOC000185420903
76	1204	A	B3	B3	ENNE0218899	N/A	BTLF5577	LOC000185420919
77	1205	A	B3	B3	ENNE0218909	N/A	BTLF5578	LOC000185420926
78	1206	A	B3	B1	ENNE0218917	N/A	BTLF5576	LOC000185420935
79	1301	A	B3	B3	ENNE0218923	N/A	BTLF5564	LOC000185420942
80	1302	A	B3	B3	ENNE0218931	N/A	BTLF5588	LOC000185420957
81	1303	A		B1	ENNE0218949	N/A	BTLF5586	LOC000185420961
82	1304	A	B3	B3	ENNE0218957	N/A	BTLF5570	LOC000185420974
83	1305	A	B3	B2	ENNE0218965	N/A	BTLF5569	LOC000185420988
84	1306	A	B3	B3	ENNE0218972	N/A	BTLF5568	LOC000185420990
85	1401	A	B3	B3	ENNE0218980	N/A	BTLF5526	LOC000185421006
86	1402	A	B4	B4	ENNE0218998	N/A	BTLF5530	LOC000185421010
87	1403	A		B2	ENNE0219007	N/A	BTLF5529	LOC000185421023
88	1404	A	B3	B3	ENNE0219015	N/A	BTLF5544	LOC000185421034
89	1405	A	B3	B3	ENNE0219021	N/A	BTLF5527	LOC000185421047
90	1406	A	B3	B3	ENNE0219039	N/A	BTLF5543	LOC000185421052
91	1501	A	B2	B2	ENNE0219047	N/A	BTLF5536	LOC000185421068
92	1502	A	B3	B3	ENNE0219055	N/A	BTLF5538	LOC000185421075
93	1503	A		B2	ENNE0219063	N/A	BTLF5540	LOC000185421081
94	1504	A	B3	B3	ENNE0219070	N/A	BTLF5542	LOC000185421099
95	1505	A	B3	B3	ENNE0219088	N/A	BTLH7974	LOC000185421109
96	1506	A	B3	B3	ENNE0219096	N/A	BTLF5545	LOC000185421113
97	1601	A	B3	B3	ENNE0219106	N/A	BTLH2458	LOC000185421121
98	1602	A	B2	B2	ENNE0219114	N/A	BTLH2457	LOC000185421132

99	1603	A		B2	ENNE0219120	N/A	BTLH2456	LOC000185421145
100	1604	A	B2	B2	ENNE0219138	N/A	BTLH2598	LOC000185421178
101	1605	A	B2	B2	ENNE0219146	N/A	BTLH2570	LOC000185421184
102	1606	A	B2	B2	ENNE0219154	N/A	BTLH2569	LOC000185421197
103	1701	A	B2	B2	ENNE0219162	N/A	BTLH2567	LOC000185421204
104	1702	A	B2	B2	ENNE0219179	N/A	BTLH2566	LOC000185421215
105	1703	A		B2	ENNE0219187	N/A	BTLH2568	LOC000185421227
106	1704	A	B2	B2	ENNE0219195	N/A	BTLH2597	LOC000185421236
107	1705	A	B2	B2	ENNE0219204	N/A	BTLH2596	LOC000185421243
108	1706	A	B2	B2	ENNE0219212	N/A	BTLH2600	LOC000185421258
109	1801	A	B2	B2	ENNE0219228	N/A	BTLH2562	LOC000185421262
110	1802	A	B2	B2	ENNE0219236	N/A	BTLH2564	LOC000185421270
111	1803	A		B2	ENNE0219244	N/A	BTLH2561	LOC000185421289
112	1804	A	B2	B2	ENNE0219252	N/A	BTLH2509	LOC000185421291
113	1805	A	B2	B2	ENNE0219260	N/A	BTLH2510	LOC000185421301
114	1901	A	B2	B1	ENNE0219277	N/A	BTLH2588	LOC000185421317
115	1902	A	B2	B1	ENNE0219285	N/A	BTLH2586	LOC000185421329
116	1903	A		B2	ENNE0219293	N/A	BTLH2590	LOC000185421338
117	1904	A	B1	B1	ENNE0219303	N/A	BTLH2507	LOC000185421340
118	1905	A	B2	B2	ENNE0219311	N/A	BTLH2506	LOC000185421355
119	2001	A	B2	B2	ENNE0219327	N/A	BTLH2508	LOC000185421364
120	2002	A	B2	B2	ENNE0219335	N/A	BTLH2591	LOC000185421372
121	2003	A		B2	ENNE0219343	N/A	BTLH2592	LOC000185421386
122	2004	A	B2	B2	ENNE0219351	N/A	BTLH2565	LOC000185421393
123	2005	A	B2	B2	ENNE0219369	N/A	BTLH2563	LOC000185421408
124	2101	A	B2	B2	ENNE0219376	N/A	BTLH2533	LOC000185421412

125	2102	A	B2	B2	ENNE0219384	N/A	BTLH2531	LOC000185421420
126	2103	A		B1	ENNE0219392	N/A	BTLH2595	LOC000185421431
127	2104	A	B1	B1	ENNE0219402	N/A	BTLH2593	LOC000185421449
128	2105	A	B1	B3	ENNE0219410	N/A	BTLH2594	LOC000185421454
129	2201	A	B2	B2	ENNE0219426	N/A	BTLH2535	LOC000185421465
130	2202	A	B1	B1	ENNE0219434	N/A	BTLH2534	LOC000185421477
131	2203	A	B2	B2	ENNE0219442	N/A	BTLH2532	LOC000185421483
132	B.101	B		B1	ENNE0219450	N/A	BTLC7953	LOC000185418755
133	B.102	B	B4	B4	ENNE0219468	N/A	BTLC7955	LOC000185418764
134	B.103	B		B3	ENNE0219475	N/A	BTLC7954	LOC000185418772
135	B.201	B	B4	B4	ENNE0219483	N/A	BTLC7994	LOC000185418786
136	B.202	B		B3	ENNE0219491	N/A	BTLC7952	LOC000185418793
137	B.203	B	B4	B4	ENNE0219501	N/A	BTLC7951	LOC000185418803
138	B.204	B		B4	ENNE0219519	N/A	BTLC7967	LOC000185418819
139	B.205	B	B4	B4	ENNE0219525	N/A	BTLC7969	LOC000185418826
140	B.206	B	B4	B4	ENNE0219533	N/A	BTLC7966	LOC000185418835
141	B.207	B	B4	B4	ENNE0219541	N/A	BTLC7968	LOC000185418842
142	B.208	B	B4	B4	ENNE0219559	N/A	BTLC7970	LOC000185418857
143	B.301	B	B4	B4	ENNE0219567	N/A	BTLC7993	LOC000185418861
144	B.302	B		B3	ENNE0219574	N/A	BTLC6477	LOC000185418874
145	B.303	B	B4	B4	ENNE0219582	N/A	BTLC6476	LOC000185418888
146	B.304	B		B3	ENNE0219590	N/A	BTLC7943	LOC000185418890
147	B.305	B	B4	B4	ENNE0219600	N/A	BTLC7997	LOC000185418900
148	B.306	B	B4	B4	ENNE0219618	N/A	BTLC7998	LOC000185418937
149	B.307	B	B4	B4	ENNE0219624	N/A	BTLC7996	LOC000185418944
150	B.308	B	B4	B4	ENNE0219632	N/A	BTLC7999	LOC000185418959

151	B.401	B	B4	B4	ENNE0219640	N/A	BTLC7862	LOC000185418963
152	B.402	B		B1	ENNE0219658	N/A	BTLC7947	LOC000185418971
153	B.403	B	B4	B4	ENNE0219666	N/A	BTLC7946	LOC000185418985
154	B.404	B		B1	ENNE0219673	N/A	BTLC7948	LOC000185418992
155	B.405	B	B4	B4	ENNE0219681	N/A	BTLC7964	LOC000185419001
156	B.406	B	B4	B4	ENNE0219699	N/A	BTLC7965	LOC000185419017
157	B.407	B	B4	B4	ENNE0219709	N/A	BTLC7961	LOC000185419029
158	B.408	B	B4	B4	ENNE0219717	N/A	BTLC7962	LOC000185419038
159	B.501	B	B4	B4	ENNE0219723	N/A	BTLC7861	LOC000185419040
160	B.502	B		B1	ENNE0219731	N/A	BTLC7950	LOC000185419055
161	B.503	B	B4	B4	ENNE0219749	N/A	BTLC8000	LOC000185419064
162	B.504	B		B2	ENNE0219757	N/A	BTLC7949	LOC000185419072
163	B.505	B	B4	B4	ENNE0219765	N/A	BTLE5560	LOC000185419086
164	B.506	B	B4	B4	ENNE0219772	N/A	BTLC7963	LOC000185419093
165	B.507	B	B4	B4	ENNE0219780	N/A	BTLE5558	LOC000185419103
166	B.508	B	B4	B4	ENNE0219798	N/A	BTLE5559	LOC000185419119
167	B.601	B	B4	B4	ENNE0219808	N/A	BTLF5490	LOC000185419126
168	B.602	B		B1	ENNE0219816	N/A	BTLF5487	LOC000185419135
169	B.603	B	B4	B4	ENNE0219822	N/A	BTLF5486	LOC000185419142
170	B.604	B		B2	ENNE0219830	N/A	BTLF5488	LOC000185419157
171	B.605	B	B4	B4	ENNE0219848	N/A	BTLF5554	LOC000185419161
172	B.606	B	B4	B4	ENNE0219856	N/A	BTLF5551	LOC000185419174
173	B.607	B	B4	B4	ENNE0219864	N/A	BTLF5555	LOC000185419188
174	B.608	B	B4	B4	ENNE0219871	N/A	BTLF5553	LOC000185419190
175	B.701	B	B4	B4	ENNE0219889	N/A	BTLF5489	LOC000185419208
176	B.702	B		B1	ENNE0219897	N/A	BTLC6456	LOC000185419212

177	B.703	B	B4	B4	ENNE0219907	N/A	BTLC6458	LOC000185419220
178	B.704	B		B4	ENNE0219915	N/A	BTLC6457	LOC000185419231
179	B.705	B	B4	B4	ENNE0219921	N/A	BTLC7865	LOC000185419249
180	B.706	B	B3	B1	ENNE0219939	N/A	BTLC7863	LOC000185419254
181	B.707	B	B4	B4	ENNE0219947	N/A	BTLF5552	LOC000185419265
182	B.708	B	B4	B4	ENNE0219955	N/A	BTLC7864	LOC000185419277
183	B.801	B	B4	B1	ENNE0219963	N/A	BTLF5485	LOC000185419283
184	B.802	B		B4	ENNE0219970	N/A	BTLF5477	LOC000185419296
185	B.803	B	B4	B4	ENNE0219988	N/A	BTLF5480	LOC000185419306
186	B.804	B		B3	ENNE0219996	N/A	BTLF5479	LOC000185419310
187	B.805	B	B4	B4	ENNE0220006	N/A	BTLF5476	LOC000185419323
188	B.806	B	B3	B3	ENNE0220014	N/A	BTLF5483	LOC000185419334
189	B.807	B	B4	B4	ENNE0220020	N/A	BTLF5478	LOC000185419347
190	B.808	B	B3	B3	ENNE0220038	N/A	BTLF5482	LOC000185419352
191	B.901	B	B3	B3	ENNE0220046	N/A	BTLF5557	LOC000185419368
192	B.902	B		B1	ENNE0220054	N/A	BTLF5593	LOC000185419375
193	B.903	B	B3	B3	ENNE0220062	N/A	BTLF5484	LOC000185419381
194	B.904	B		B2	ENNE0220079	N/A	BTLF5481	LOC000185419399
195	B.905	B	B3	B3	ENNE0220087	N/A	BTLF5591	LOC000185419404
196	B.906	B	B3	B3	ENNE0220095	N/A	BTLF5594	LOC000185419415
197	B.907	B	B3	B3	ENNE0220105	N/A	BTLF5592	LOC000185419427
198	B.908	B	B3	B3	ENNE0220113	N/A	BTLF5595	LOC000185419436
199	B.1001	B	B3	B3	ENNE0220129	N/A	BTLH2599	LOC000185419443
200	B.1002	B		B1	ENNE0220137	N/A	BTLF5534	LOC000185419458
201	B.1003	B	B3	B3	ENNE0220145	N/A	BTLF5532	LOC000185419462
202	B.1004	B		B3	ENNE0220153	N/A	BTLF5535	LOC000185419470

203	B.1005	B	B3	B3	ENNE0220161	N/A	BTLC7971	LOC000185419489
204	B.1006	B	B3	B3	ENNE0220178	N/A	BTLC7972	LOC000185419491
205	B.1007	B	B3	B4	ENNE0220186	N/A	BTLC7973	LOC000185419502
206	B.1008	B	B3	B3	ENNE0220194	N/A	BTLC7975	LOC000185419518
207	B.1101	B	B3	B1	ENNE0220203	N/A	BTLF5525	LOC000185419525
208	B.1102	B		B1	ENNE0220211	N/A	BTLF5524	LOC000185419539
209	B.1103	B	B3	B3	ENNE0220227	N/A	BTLF5521	LOC000185419541
210	B.1104	B		B4	ENNE0220235	N/A	BTLF5523	LOC000185419556
211	B.1105	B	B3	B3	ENNE0220243	N/A	BTLF5560	LOC000185419560
212	B.1106	B	B3	B3	ENNE0220251	N/A	BTLF5559	LOC000185419573
213	B.1107	B	B3	B3	ENNE0220269	N/A	BTLF5556	LOC000185419587
214	B.1108	B	B3	B3	ENNE0220276	N/A	BTLF5558	LOC000185419594
215	B.1201	B	B3	B3	ENNE0220284	N/A	BTLF5537	LOC000185419600
216	B.1202	B		B1	ENNE0220292	N/A	BTLF5470	LOC000185419616
217	B.1203	B	B3	B3	ENNE0220302	N/A	BTLF5468	LOC000185419628
218	B.1204	B		B4	ENNE0220310	N/A	BTLF5469	LOC000185419637
219	B.1205	B	B3	B3	ENNE0220326	N/A	BTLF5573	LOC000185419644
220	B.1206	B	B2	B2	ENNE0220334	N/A	BTLF5574	LOC000185419659
221	B.1207	B	B3	B3	ENNE0220342	N/A	BTLF5571	LOC000185419663
222	B.1208	B	B3	B3	ENNE0220350	N/A	BTLF5572	LOC000185419671
223	B.1301	B	B3	B3	ENNE0220368	N/A	BTLF5539	LOC000185419685
224	B.1302	B		B1	ENNE0220375	N/A	BTLF5522	LOC000185419692
225	B.1303	B	B3	B3	ENNE0220383	N/A	BTLF5533	LOC000185419709
226	B.1304	B		B1	ENNE0220391	N/A	BTLF5531	LOC000185419713
227	B.1305	B	B3	B3	ENNE0220401	N/A	BTLF5599	LOC000185419721
228	B.1306	B	B2	B2	ENNE0220419	N/A	BTLF5600	LOC000185419732

229	B.1307	B	B3	B3	ENNE0220425	N/A	BTLF5546	LOC000185419745
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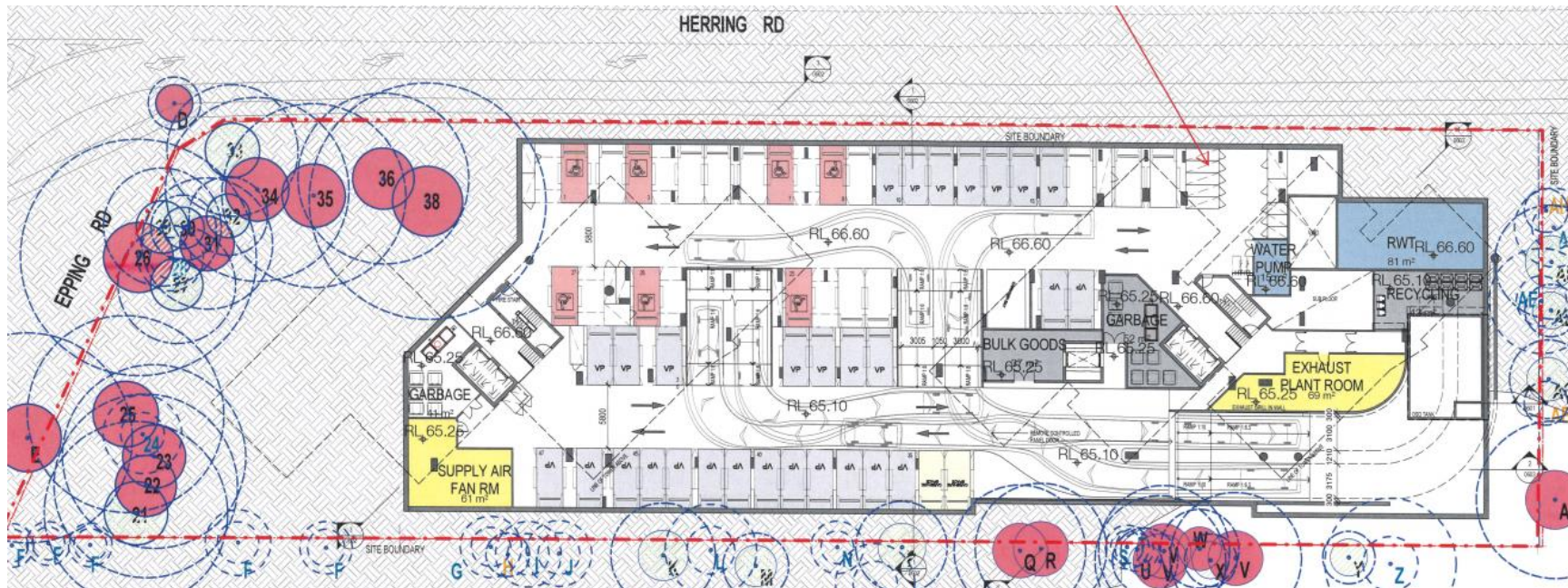
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274	B.1906	B	B2	B2	ENNE0220870	N/A	BTLH2448	LOC000185420198
275	B.1907	B	B1	B1	ENNE0220888	N/A	BTLH2447	LOC000185420200
276	B.2001	B	B2	B2	ENNE0220896	N/A	BTLH2449	LOC000185420237
277	B.2002	B	B2	B2	ENNE0220906	N/A	BTLH2571	LOC000185420244
278	B.2003	B		B2	ENNE0220914	N/A	BTLH2572	LOC000185420259
279	B.2004	B	B2	B2	ENNE0220920	N/A	BTLH2554	LOC000185420263
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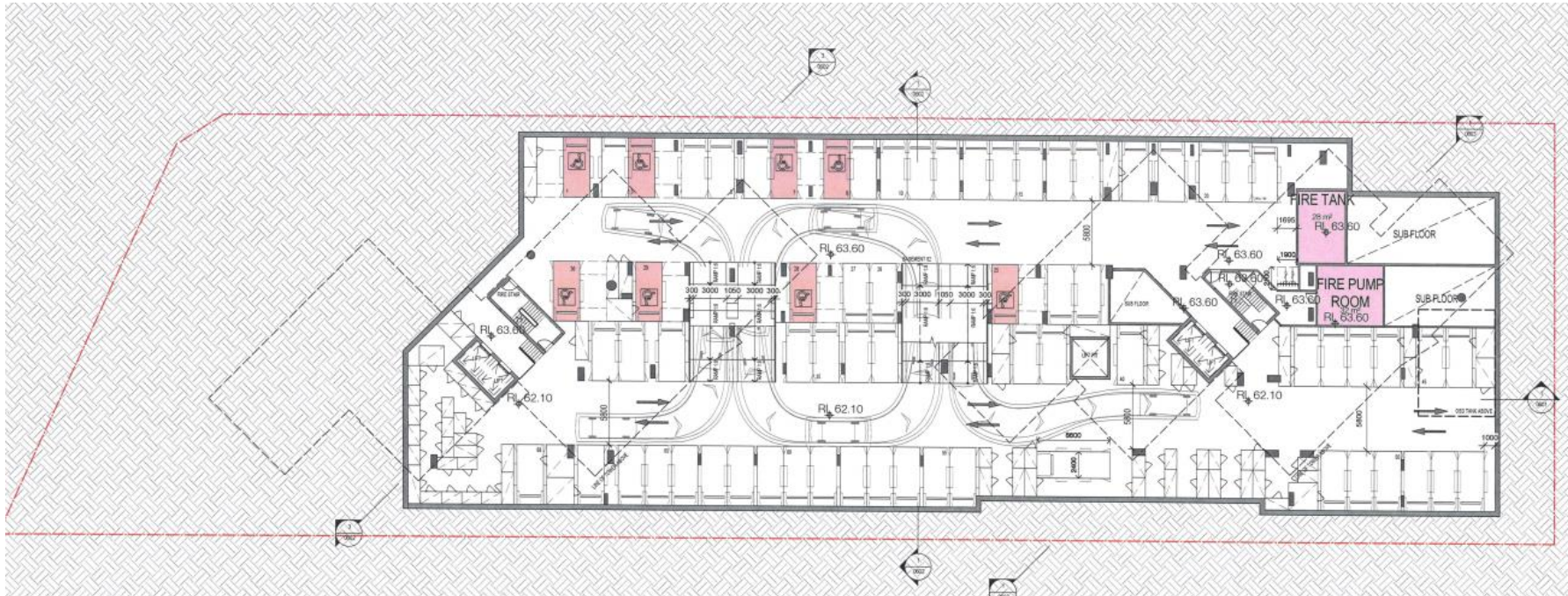
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APPENDIX 2: Car space and storage cage locations

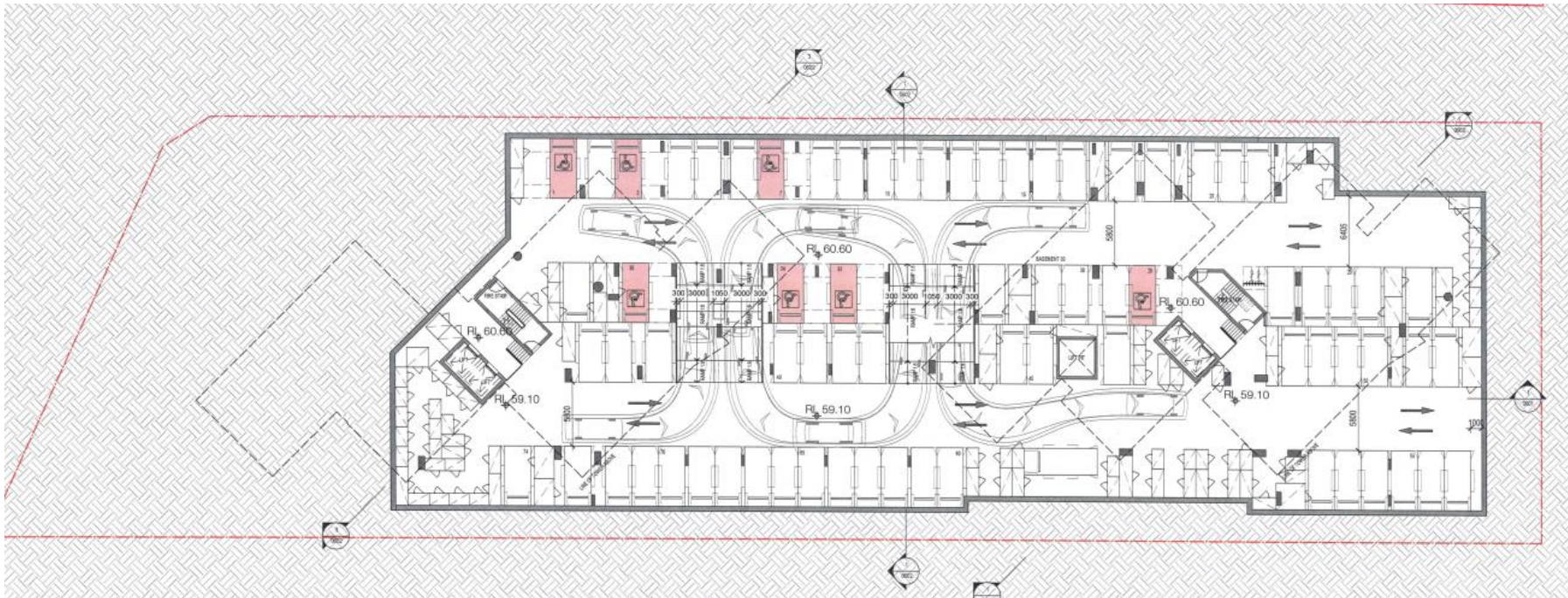
Basement Level 1



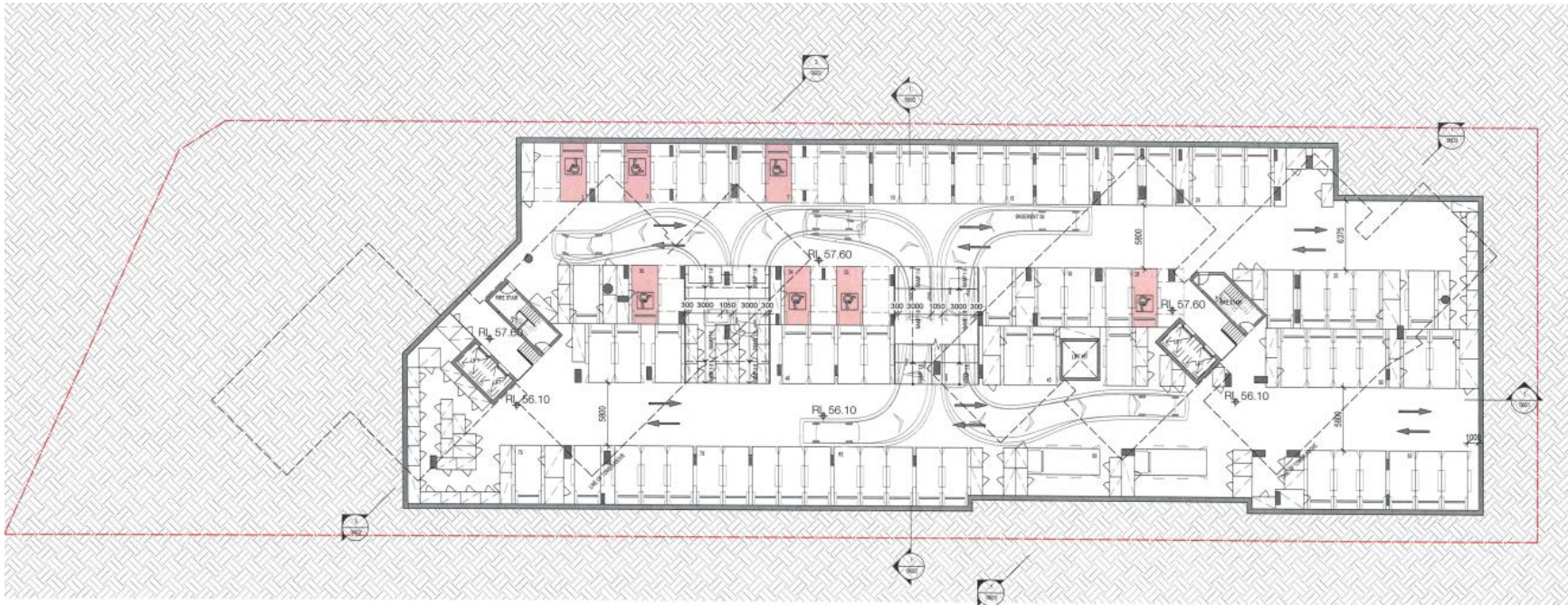
Basement Level 2



Basement Level 3



Basement Level 4



NEUE

MACQUARIE
PARK

MANAGED BY
SYDNEY BMP

DEVELOPED BY
COLI AUSTRALIA

